



216 4th Street N, Stillwater, MN 55082
 651-430-8800
 www.ci.stillwater.mn.us

**JOURNAL OF VOTES
 STILLWATER PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
 September 13, 2022**

MOTION 1: Adoption of Agenda

Motion by Trustee Weigman, seconded by Trustee Hollatz, to adopt the agenda. 6 in favor.

Name:	Bell	Carlsen	Hansen	Hemer	Hollatz	Lockyear	Mathre	Simon	Weigman
Vote:	Affirm	Absent	Affirm	Absent	Affirm	Absent	Affirm	Affirm	Affirm

MOTION 2: Consent Calendar

Motion by Trustee Hansen, seconded by Trustee Mathre, to approve the consent calendar. 6 in favor.

Name:	Bell	Carlsen	Hansen	Hemer	Hollatz	Lockyear	Mathre	Simon	Weigman
Vote:	Affirm	Absent	Affirm	Absent	Affirm	Absent	Affirm	Affirm	Affirm

MOTION 3: 2022 Capital Projects – Roof Construction

Motion by Trustee Hollatz, seconded by Trustee Mathre, to approve the release of capital funds for the roof construction project up to \$400,000. 6 in favor.

Name:	Bell	Carlsen	Hansen	Hemer	Hollatz	Lockyear	Mathre	Simon	Weigman
Vote:	Affirm	Absent	Affirm	Absent	Affirm	Absent	Affirm	Affirm	Affirm

MOTION 4: 2022 Capital Projects – Masonry Repairs

Motion by Trustee Weigman, seconded by Trustee Hansen, to approve granting authority to the Facilities Committee to make decisions on whom to contract with and the scope of work to be performed for masonry repairs up to \$157,000. 6 in favor.

Name:	Bell	Carlsen	Hansen	Hemer	Hollatz	Lockyear	Mathre	Simon	Weigman
Vote:	Affirm	Absent	Affirm	Absent	Affirm	Absent	Affirm	Affirm	Affirm

MOTION 5: 2022 Capital Projects – Fund Balance

Motion by Trustee Hansen, seconded by Trustee Hollatz, to approve the release of \$157,000 from the library's fund balance to pay for needed masonry repairs. 6 in favor.

Name:	Bell	Carlsen	Hansen	Hemer	Hollatz	Lockyear	Mathre	Simon	Weigman
Vote:	Affirm	Absent	Affirm	Absent	Affirm	Absent	Affirm	Affirm	Affirm

MOTION 6: Adjourn to Closed Session

Motion by Trustee Hollatz, seconded by Trustee Simon, to adjourn to closed session at 7:33 PM, pursuant to Minn. Stat. Section 13D.05 to evaluate the performance of a library director who is subject to the board's authority. 6 in favor.

Name:	Bell	Carlsen	Hansen	Hemer	Hollatz	Lockyear	Mathre	Simon	Weigman
Vote:	Affirm	Absent	Affirm	Absent	Affirm	Absent	Affirm	Affirm	Affirm

MOTION 7: Reopen Session

Motion by Trustee Hansen, seconded by Trustee Hollatz, to adjourn to reopen session at 8:35 PM, following the conclusion of the annual performance evaluation of the library director. 6 in favor.

Name:	Bell	Carlsen	Hansen	Hemer	Hollatz	Lockyear	Mathre	Simon	Weigman
Vote:	Affirm	Absent	Affirm	Absent	Affirm	Absent	Affirm	Affirm	Affirm

MOTION 8: Director Step Movement

Motion by Trustee Hansen, seconded by Trustee Hollatz, to approve the movement to step 8 effective the first full pay period following the director’s anniversary date and subject to satisfactory performance evaluation. 6 in favor.

Name:	Bell	Carlsen	Hansen	Hemer	Hollatz	Lockyear	Mathre	Simon	Weigman
Vote:	Affirm	Absent	Affirm	Absent	Affirm	Absent	Affirm	Affirm	Affirm

MOTION 9: Adjournment

Motion by Trustee Hollatz, seconded by Trustee Simon, to adjourn the meeting at 8:41 PM. 6 in favor.

Name:	Bell	Carlsen	Hansen	Hemer	Hollatz	Lockyear	Mathre	Simon	Weigman
Vote:	Affirm	Absent	Affirm	Absent	Affirm	Absent	Affirm	Affirm	Affirm